

**M I N U T E S**  
**CITY COUNCIL MEETING**  
May 6, 2019  
5:30 PM  
Council Chambers

**MEMBERS PRESENT:** Mayor Stiehm. Council Members Steve King, Paul Fischer, Rebecca Waller, Laura Helle, Jason Baskin, Joyce Poshusta Council Member-at-Large Jeff Austin

**MEMBERS ABSENT:**

**STAFF PRESENT:** City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, Police Chief David McKichan, Park and Rec Director Kevin Nelson, Planning and Zoning Administrator Holly Wallace, City Attorney Craig Byram, Police Captain Todd Clennon, Library Director Julie Clinefelter and City Clerk Ann Kasel

**OTHERS PRESENT:** KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Moved by Council Member-at-Large Austin, seconded by Council Member King, approving the agenda. Carried.

Moved by Council Member King, seconded by Council Member Fischer, approving the Council minutes from April 15, 2019. Carried.

**AWARDS, RECOGNITIONS AND REPORTS**

Police Chief David McKichan introduced the new police captain Todd Clennon. Captain Clennon has been with the Austin Police Department for 20 years.

Nancy Schnable with Discover Austin presented the 2018 annual report. She also stated for 2019 Discover Austin is promoting open houses at various places around town to promote tourism.

Mayor Stiehm read a proclamation declaring May 24 -26<sup>th</sup> Buddy Poppy Days.

**CONSENT AGENDA**

Moved by Council Member King, seconded by Council Member Poshusta, approving the consent agenda as follows:

Licenses:

Excavation: Brooks Excavation Co., Inc. Mantorville, MN  
Exempt Gambling (bingo): American Legion Auxiliary Post 91 on August 6 – 11, 2019  
at the Mower County Fairgrounds  
Outside Sales: Bobee Jos on June 29, July 27 and September 7, 2019  
Sign Installer: Cross Country Sign & Neon, Inc., Foreston, MN  
Temporary Liquor: Austin Area Commission for the Arts on May 11 & 12, 2019  
Temporary Liquor: Kay Sea Club, Inc. on May 18, 2019

Claims:

- a. Pre-list of bills
- b. Credit Card report
- c. Michael Novak, 105 4<sup>th</sup> Avenue NE. The matter has been forwarded to the City Attorney to protect the City's interest.
- d. Laketa Williams. The matter has been forwarded to the City Attorney to protect the City's interest.

Event Applications:

Eat/Drink/Shop Like Crazy on July 18, 2019  
Memorial Day Parade on May 27, 2019  
Armed Forces Day Car Show on May 18, 2019  
MDA Fill the Boot on August 14 – 16, 2019  
Mental Health Awareness Walk on May 17, 2019

Carried 6-0 with Council Member Helle abstaining.

#### BID OPENINGS AND AWARDS

The City received bids for the Oakland Place SE street reconstruction. The following bids were received:

Contractor	Bid
Doyle Conner Co.	\$1,108,100.50
Ulland Brothers, Inc.	\$1,282,461.40
Wenll Construction, Inc.	\$1,586,505.00

Public Works Director Steven Lang stated the project will consist of pavement removal, sanitary and storm sewer improvements, concrete paving and sidewalk replacement. He recommended awarding the bid to Doyle Conner Co.

Moved by Council Member King, seconded by Council Member Baskin, awarding the bid for Oakland Place SE street reconstruction to Doyle Conner Co. Carried 7-0.

The City received bids for the demolition of 107 Oakland Avenue West. The following bids were received:

Contractor	Bid
Carleton Companies, Inc.	\$ 84,200
Edge Contracting, Inc.	\$112,750
JM Hauling, LLC	\$114,000
Utility Systems of America	\$115,000
Jensen Excavating & Trucking, LLC	\$119,100
Hansen Hauling & Excavating, Inc.	\$127,300

Public Works Director Steven Lang stated work will consist of building demolition, parking lot removal and disconnection of utility services. He recommended awarding the bid to Carleton Companies, Inc. contingent upon the successful purchase of the property by the City of Austin.

Moved by Council Member King, seconded by Council Member Waller, awarding the bid for the demolition of 107 Oakland Avenue West to Carleton Companies, Inc. contingent upon the successful purchase of the property by the City of Austin. Carried 7-0.

The City received bids for Bandshell Park sanitary sewer improvements. The following bids were received:

Contractor	Bid
Jensen Excavating and Trucking, LLC	\$182,134.00
Alcon Excavating, Inc.	\$200,692.75
Hansen Hauling & Excavating, Inc.	\$297,512.50
Elcor Construction	\$299,453.00

Public Works Director Steven Lang stated the work will consist sanitary sewer improvements through the park. He recommended awarding the bid to Jensen Excavating and Trucking, LLC.

Moved by Council Member-at-Large Austin, seconded by Council Member Waller, awarding the bid for Bandshell Park Sanitary sewer improvements to Jensen Excavating and Trucking, LLC. Carried 7-0.

The City received bids for 4<sup>th</sup> Avenue NE and 4<sup>th</sup> Street NE intersection improvements. The following bids were received:

Contractor	Bid
Doyle Conner Co.	\$169,585.00
Komitt Concrete	\$240,527.20

Public Works Director Steven Lang stated the work will consist of pavement removal, storm sewer improvements, concrete paving and pedestrian ramp improvements. He recommended awarding the bid to Doyle Conner Co.

Moved by Council Member Fischer, seconded by Council Member King, awarding the bid for 4<sup>th</sup> Avenue NE and 4<sup>th</sup> Street NE intersection improvements to Doyle Conner, Co. Carried 7-0.

## PETITIONS AND REQUESTS

City Administrator Craig Clark requested the Council approve the City's participation in the Office of the State Auditor's performance measurements survey. The City will receive additional local government aid with the successful completion of the program requirements.

Moved by Council Member Baskin, seconded by Council Member Poshusta, adopting a resolution approving the City's participation in the Office of the State Auditor's Performance Measurements Survey. Carried 7-0.

Public Works Director Steven Lang requested the City approve an agreement with MnDOT Aeronautics for operations and maintenance at the Austin Municipal Airport. The reimbursement amount has been increased to \$51,075 or 75% of eligible expenses. Mr. Lang requested the Council approve the agreement for the State fiscal years 2020 and 2021.

Moved by Council Member-at-Large Austin, seconded by Council Member King, adopting a resolution approving an airport maintenance grant for the State fiscal years 2020 and 2021. Carried 7-0.

Public Works Director Steven Lang requested the Council approve a feasibility report for the Turtle Creek Trail. He stated the trail would be a ten-foot asphalt trail from 4<sup>th</sup> Street SW to Bustad Park and 50% of the cost would be funded with a DNR Trail grant.

Moved by Council Member-at-Large Austin, seconded by Council Member Helle, accepting a feasibility report for the Turtle Creek Trail Project. Carried 7-0.

Public Works Director Steven Lang requested the Council approve \$10,000 from 2019 contingency funds to complete repairs on the Packer Arena HVAC control panel. The panel was damaged over the winter when a pipe burst on a control panel.

Moved by Council Member King, seconded by Council Member Baskin, authorizing \$10,000 from 2019 contingency funds for Packer Arena controls repairs. Carried.

Public Works Director Steven Lang requested Council authorization for the sale of a 2001 Chevrolet Pickup at the upcoming police auction.

Moved by Council Member-at-Large Austin, seconded by Council Member Baskin, authorizing the sale of Public Works equipment. Carried.

Moved by Council Member King, seconded by Council Member Fischer, adopting a resolution accepting donations to the City of Austin. Carried 7-0.

Moved by Council Member-at-Large Austin, seconded by Council Member King, appointing Nitaya Jandragholica to the Library Board, term expiring December 31, 2021. Carried.

Moved by Council Member King, seconded by Council Member Baskin, adopting a resolution declaring the garage at 1109 10<sup>th</sup> Street NW a hazardous structure. Carried 7-0.

Moved by Council Member King, seconded by Council Member Waller, adopting a resolution declaring the house at 907 9<sup>th</sup> Avenue SW a hazardous structure. Carried 7-0.

Moved by Council Member King, seconded by Council Member-at-Large Austin, authorizing the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1611 16<sup>th</sup> Street SW, Ulwelling Property. Carried.

Moved by Council Member King, seconded by Council Member Fischer, authorizing the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 507 11<sup>th</sup> Street SW, Diggins Property. Carried.

Moved by Council Member King, seconded by Council Member Austin, authorizing the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1300 18<sup>th</sup> Avenue NW, DCA Property. Carried.

Moved by Council Member King, seconded by Council Member Waller, authorizing the Planning and Zoning Department the power to contract for the removal of junk and/or illegally stored vehicles at 1812 Oakland Avenue East, Affordable Rentals Property. Carried.

## REPORTS

Council Member Helle thanked the Koreni community for their recent soccer event. She added that the Austin Arts Center is partnering with the Library on May 15<sup>th</sup> for a play without words at 6:00 p.m. at the Paramount.

Council Member Baskin stated that he and the Mayor recently sat on panel at the SE MN League of Municipalities meeting and spoke about the City of Austin's welcoming efforts in the community.

Public Works Director Steven Lang stated the annual electronics recycling event will be held at the Mower County Fairgrounds from 9 am until 2 pm on Saturday, May 11<sup>th</sup>.

Mayor Stiehm welcomed Kevin Nelson as the new Park and Rec Director.

Moved by Council Member-at-Large Austin, seconded by Council Member King, adjourning the meeting to May 20, 2019. Carried.

Adjourned: 6:05 p.m.

Approved: May 20, 2019

Mayor: \_\_\_\_\_

City Recorder: \_\_\_\_\_